Partnership Case Study Template

Overview information
Title:

Geography, timescale:

Partner details:

Aim of the partnership

History
Context: What was the situation / need that led to the development of the partnership? What were the parameters / influencing factors which helped to shape the partnership?

Drivers: What was the specific interest of each of the partners? What did they each hope to gain?

Development: How was the partnership developed? Which organization took the lead? Did any individuals play the role of a partnership ‘broker’/facilitator? How were partners engaged? What sort of partnering agreement was signed: a contract, MoU etc.?

Competencies/resources: What was it that each of the partners were able to bring to the table?

Management: How is the project managed (structure, personnel, communications etc.)? How is the relationship between partners managed?

Governance and accountability: How are decisions made? Is one party accountable to the other, or is accountability two-way? How does the partnership fulfil accountability to other organisations?

Review / revision procedure: How does the partnership review and revise its operations?

Achievements
Outputs: What are the outputs and outcomes to date / expected?

Benefits: What are the benefits (including ancillary or indirect) gained by each of the partners / beneficiaries / wider society?

Future: Where next for the partnership?

Challenges
What have been the main challenges encountered during the partnership’s lifetime? How have they been dealt with? What challenges remain?

Operations
Activities: What does the partnership do?

Roles: What are the roles / responsibilities of each partner? What are the roles of other organisations / individuals that are involved but not actually partners?

Resources: How is the initiative resourced (financially and non-financially)? To what extent are resources renewable and / or is the initiative sustainable? Now? At some stage in the future?